

Each county implementation is divided into three phases: 1) County Readiness; 2) County Planning and Installation; and 3) County Implementation;

Bidder understands and will comply: Yes _____ No _____

Reference Document: _____ Page(s) _____

Description: _____

5.7.1.2.1 County Readiness

During the County Readiness Phase (no more than two (2) months at the beginning of each wave), the State EBT Implementation Team will lead in the following activities in each county. The Contractor shall participate as needed.

- Organizing county implementation teams
- Setting county priorities
- _____
- Selecting county options
- Identifying financial interface requirements
- Identifying, contacting and organizing external stakeholders

Bidder understands and will comply: Yes _____ No _____

Reference Document: _____ Page(s) _____

Description: _____

5.7.1.2.2 County Planning and Installation

During the County Planning and Installation phase (no more than 5 months), the Contractor's team will lead in the following activities in each county. The State EBT Implementation Team shall participate as needed.

- Developing a county-specific implementation work plan from the County Implementation Work Plan Template
- Implementation planning
- Developing strategies and procedures for card issuance, PIN selection, benefit conversion, benefit reconciliation, cash settlement processing, staff training, recipient training and contingency processing
- Identifying and readying sites for EBT equipment installation
- Installing EBT administrative equipment
- Installing retailer equipment
- Training county staff
- Preparing for case conversion
- Developing and testing financial system interfaces (if required for cash EBT)